YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Vivekanand Mahavidyalaya
• Name of the Head of the institution	Dr. Manoj Mishra
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07712887918
• Mobile no	9425515733
• Registered e-mail	vmvraipur@gmail.com
• Alternate e-mail	vmviqac1@gmail.com
• Address	K.K Road Moudhapara
• City/Town	Raipur
• State/UT	Chhattisgarh
• Pin Code	492001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing

• Name of the Affiliating University	**Pt Ravishankar shukla University**
• Name of the IQAC Coordinator	**Dr. Ashok Kumar Jha**
• Phone No.	**07712887918**
• Alternate phone No.	**09406230306**
• Mobile	**7987050045**
• IQAC e-mail address	**vmviqac1@gmail.com**
• Alternate Email address	**manojkmishra12@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://vivekanandcollege.in

4.Whether Academic Calendar prepared during the year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

https://vivekanandcollege.in/software/admin/uploaded/aqar_content/DOC1703307315422.3.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.08**	**2022**	**11/10/2022**	**10/10/2027**

6.Date of Establishment of IQAC | **14/10/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year | **03**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

? Signing MOU with Ramanujan College New Delhi for conducting one week online faculty development program from dated 05/11/2022 - 16/11/2022

?Organized two days workshop in association with Agrasen Mahavidyalaya on the topic 'Recent Trends in Digital Marketing & E-commerce'(28 & 29 November 2022)

SSR submission(First Cycle) and Peer team visit - IQAC was instrumental during the completion of NAAC accreditation process for cycle 1.After successful submission of SSR and DVV peer team visited the college and college got the NAAC 'B' Grade

?A seminar on Career opportunity in Aviation Industry for the Students. The seminar was organized in Durga Devi Seminar Hall-01, where Mrs. Reet Sharda Shukla, Director of Chief mentor from FLEDGE, Institute of Aviation of Hospitality, Shared her views on aviation industry of better career opportunity in this field.

?Conducting out reach program for Awareness regarding Cyber Crime, Post Covid Awareness and Environmental Awareness Program in Tendua Village Panchayat on dated 12/05/2023.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Staff Development & Welfare	Organized FDP and Workshop for faculty members with financial aid
ADD - ON Course	For the development of Students and Job oriented course Coral Draw was introduced for students by the IQAC .
Reform in collection of Student's feedback	It has been developed for Students as per the guideline prescribed by NAAC
E-learning facilities	In the library e-PG Pathshala, Swyam portal, DelNet provide to students as a resources at your finger tip through Barcode.
Preparation of SSR for upcoming NAAC Assessment(AQAR)	Prepared
Use of ICT Tools	For effective teaching learning process our faculties members used time to time ICT Tools like IFT panel, Projectors etc.
Awareness Social responsibility	Through our Extension activity in Tendua Village, we try to aware innocent villagers for their contribution to make good , clean and green environment with promoting girls education among the rural areas.
Activities for Student development	College conducted various activities for smooth and overall development of students like Career Guidance Seminar, GD-PI, Cultural Activity, Fun fiesta etc.

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	20/10/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	15/02/2023

15.Multidisciplinary / interdisciplinary

Vivekanand Mahavidyalaya Co-education College run with multiple stream like Commerce, Management and Computer located in the heart of city Raipur.The College Administration & Management possess a broad outlook pertaining to develop holistic environment among the Students in the form of Intellectual, ethical, Social and Emotional point of view. Our College is Affiliated with Pandit Ravishankar Shukla University Raipur and abide with all rules and regulations issued by PTRSU.On the bases of Education System Syllabus was framed by affiliating university and it is mandatory to apply as usual in concern colleges.Our college try to develop student capability through some Add-on/ Valued Added courses time to time.

16.Academic bank of credits (ABC):

 According to N.E.P., there is a provision for students to avail the benefit of multiple entries and exit during their chosen program. In this regard, we are planning to create ABC Id of every student and we are encouraging to most of the student to earn maximum credit for their future security.

17.Skill development:

Vivekanand Mahavidyalaya aims to overall development of Students through various skills by conducting various Events/Activities in the college time to time.Computer ,Management and Commerce final year Students to take mandatory project work as per their curriculum prescribed by University. Through this project students learn a lot practical knowledge from outside the campus. We are planning to make it compulsory for all our graduating / post graduating students to take at least one value added/ job oriented course . Vivekanand Mahavidyalaya conducted tally program for teaching staff and basic hardware and computer fundamental program for our non teaching staff and other college non teaching staff.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian civilization is always showing great value to knowledge witness its amazingly large body of intelletual text, the world largest collection of manuscripts, its attested tradition of text, thinkers and schools in so many domains of knowledge. In the mordern era of education our gurukul system convert in the form of both teacher & students are technofriendly knowledgeable and skillfull system. The NEP 2020 recognize the rich heritage of ancient and eternal indus knowledge in thought as a guiding principles. We are planning to trained our faculties to provide class room delivery of lecture in bilingual mode i.e. Hindi and English.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

We are planning to take feedback from students as well as various stakeholders on the existing curriculum in order to make education outcome based and market-oriented. Since the change of curriculum is beyond our scope as we are an affiliated institution and adopting the syllabus of PRSU, we will forward the suggestions received to the University for appropriate action. In the new education perspective the all the courses like B.A, B.Com, B.Sc, in the not suited so in the new era technology it is must adopt other professional and job oriented Courses(BBA.BCA.PGDCA, & B.Voc. will be prepare students for a new education system with outcomes

20.Distance education/online education:

We are planning to make each classroom smart by installing of smartboard/Interactive Panel in the near coming future. b) We are planning to encourage our students to participate and study from the SWAYAM platform in order to encourage online education. c) We are encouraging our faculties to record audio video lectures through an interactive smart panel already installed in the college and upload it on the college's YouTube channel in order to promote online education. D) In a Crucial time like Covid-19 Pendmic all education systems must adopt online education. in this context, it is the completion of all higher education institutions to set up online education through various media and platforms as Zoom Google meet, Microsoft Team, WhatsApp and Webex, etc

Extended Profile

1.Programme

1.1   **112**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]()

2.Student

2.1   **789**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

2.2   **1241**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	[View File]()

2.3   **256**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]()

3.Academic

3.1   **16**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File]()

3.2   **00**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**112**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**789**

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1241**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**256**

File Description	Documents
Data Template	[View File]

3.Academic

3.1 Number of full time teachers during the year	**16**

File Description	Documents
Data Template	[View File]

3.2 Number of sanctioned posts during the year	00

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	22
4.2 Total expenditure excluding salary during the year (INR in lakhs)	4970091
4.3 Total number of computers on campus for academic purposes	57

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Preparation of Academic Calendar: At the beginning of each academic year, the academic calendar is prepared at the college level incorporating curricular, co-curricular and extra-curricular events in alignment with the affiliated Pt. Ravi Shankar Shukla University academic calendar.

Library books Upgradation: The library is informed of required textbooks, reference books and e-journals for the forthcoming semester/academic year.

Course Allocation: Courses are allocated to the faculty members based on their expertise & subject preferences by the Head of the department (HOD) and approved by the Principal Time Table Preparation: Class-wise time tables also include time slots .

Design and Dissemination of Course Plan: Each faculty member uses Digital library resources and ICT tool for effective Teaching and

learning.

Content Delivery: New and innovative teaching techniques, in addition to the traditional lecture method are adopted to deliver the content. Learner-centric techniques such as group discussion, video lectures, quiz etc., are employed to encourage students' active participation.

Assessments: As per the regulations of the affiliated university, the assessment is in two ways 1. Internal Assessment : Internal Evaluation is done through assignments.

2. External Assessment:The external assessment is based on the semester / Term end examinations conducted by the university.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Pt. Ravi Shankar Shukla university declares the Academic Calendar in the beginning of every session. After the starting of session, The IQAC prepares the final academic calendar in line with the academic calendar prior to the commencement of the forthcoming semester/academic year. Compliance of Continuous Internal Evaluation with Academic Calendar-

1. Classes time-table – HOD's of each department prepares the time table and displayed on notice boards of every department.

2. Internal Examinations- The dates of Pre-University Exam Detailed schedule is announced in advance, by respective HODs. To maintain further compliance, exam sheets are checked after the commencement of examination. 3. Question Paper Setting- The question paper of internal exams is prepared by concerned faculties of the department based on affiated university last year question papers. 4. Exam sheets evaluation- The answer sheets are checked in each department to ensure unbiased evaluation. 5. Assignments and Quiz - Home assignments,Surprise and Unit

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tests,Add on courses, GDPI/Discussions,Pariksha pe Charcha V-Show
Time (Quiz based on Incredible India) conducted by respective
departments. 6. University Exams- The tentative dates for
university exams are indicated in the academic calendar.
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File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

34

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics: Students are offered course on professional ethics to equip them with necessary soft skills for prospective future profession. Gender Sensitivity: The college has Women Grievance Cell and student Grievance Cell to provide counseling to students, promote gender equity among students and deal with related issues of safety and security of female students, staff

and faculty. The college campus is secured with CCTV. Human Values: Induction programme related to values and ethics is an integral part of the curriculum of the first year students.To nurture the moral, ethical and social values in the students our colleges observe significant national and international days like Republic day, Women's day,Independence Day, National youth day, Hindi Diwas,Basant Panchami, , International Yoga Day,Gao sewa and Voter Awareness Programme etc. Environment studies : University prescribed this course to create awarness about environment.as per university curriculum it is mendetory for all UG students to pass in this exam for getting their Degree. In our college premises we developed Herbal Garden to bring awarness among Student about importance and utilization of Herbs.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

52

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

789

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

252

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Some students need only guidance and some students need a hard work and regular attention.Our College initially used to distinguish slow learner on the basis of the marks scored by the student at his higher secondary school examination.

These techniques help the institute the frame out the policy to recognize the advance learner and slow learner.

Following activities are done by teachers for students:

Slow learners: 1. Individual counselling. 2. Doubt Classess 3. Extra notes. 4. Group discussion session. 5. Internal examination process. 6. Encouragement to participate in academic activities. 7. Extra library books. Bilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding. 8. Provision of simple and standard lecture notes/course materials

Advance learners: 1. Projects and Group discussion sessions.

2. Advanced learners are encouraged to enroll/participate in MOOC Courses -Swayam, GATE, NET and other competitive exams.

3. Students, who secured Ranks in the University Examination, are honored with Medals on the Annual Day.

4. Modern teaching techniques likes PPT, class presentation and assignment are followed for advance learner.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
789	**16**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning, etc. The Teaching-learning activities are made effective through illustration and special lectures. Lessons are taught through Power Point presentations to make learning interesting besides oral presenting methods. Lecture method: This conventional method is commonly adopted by all teachers. This method facilitates the teacher to interpret, explain and revise the content of a text-only for better understanding of the subject by the learners. Interactive method: The faculty members make learning interactive with students by motivating student participation in group discussion, subject quiz, news analysis, discussion, and questions and answers on current affairs

Departments provide an effective platform for students to develop the latest skills, knowledge, attitude, values to shape their behaviour in the correct manner. Commerce departments conducts bridge classess for non commerce back ground students to make them aware about commerce basic terms.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has been utilizing diverse set of ICT tools to communicate, create, store, and manage information. ICT tools are used in teaching learning process to enhance the student's potential of learning, encourage active learning, improves self-confidence and self-esteem to learn.

The faculty can present the course material using power point presentations, video lectures, and e-learning study materials, encouraging the students to engage in active learning. This is made possible by an interactive panel and LCD projector. WhatsApp groups are used as platforms for discussion, announcements, answering questions, and information sharing.

PPT presentations, digital library access, E-pgpathshala,DELNET, online courses (MOOCS), online journals, LCD projector educational videos all, are used for workshops, and effective teaching-learning process.

The e-research journals and eBooks are also available on online library to our faculty and students.

To support ICT-enabled teaching, learning, and remote access, the college library also offers QR codes for online resources. We make available comprehensive information and knowledge on college knowledge garden.

The teachers are encouraged to use E-Content in their teaching methodology. To empower them, the College has conducted FDP collaborating with PMMNMTT Teaching learning centre Ramanujan college on Blended learning: concepts and tools.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

125

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College follows a fair and transparent internal assessment process and robust mechanism to enhance the quality of higher education and make available various facilities to students to achieve good results in the examination. The college gives freedom to the departments to select the method of evaluation to bring the variety in the method of internal examination and assessment. The continuous internal evaluation component includes surprise class tests, assignments, group discussion etc. As per the academic calendar the college prepare tentative schedule and displayed on the notice board, and on the WhatsApp group of the classes. The examination committee monitors and conducts internal examination in the college. The college has mechanism for transparent and robust internal assessment as below. 1-The transparency is maintained by sharing answer sheet with students and the grievances of the students about assessment if any are addressed. 2- Question papers are set as per the university examination

pattern. 3- The evaluated answer sheets are shown to students in class room and one/two dedicated sessions are conducted to solve/discuss Question Paper problems.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a mechanism to deal with the internal examination related grievances. First of all, college tries that there should not be any grievance regarding internal examination. There are two types of Examinations in the college viz., internal examination organized by the college and external examination (or, university examination) organized by the university.

At college level: At Institute level, an internal examination committee is constituted to conducting of internal examinations.

If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made.

The Internal Assessment marks are entered in the University web portal

At university level

Common grievances of students before the examination are late application form filing, non-receipt of admit card of examinations or wrong entries in the same. In either case, grievances are communicated to University Examination Section and resolved at the earliest. College Exam Cell helps the student for filing the application form.

If students are not satisfied about their marks, they may apply for online revaluation form. In other cases, like absentees' case, the application of student is forwarded to university for corrective action.

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The following mechanism is followed by the department to communicate the learning outcomes to the teachers and students.

1.Hard Copy of syllabus and Learning Outcomes are available in the departments and in library for ready reference to the teachers and students.

2.Flexes are exhibited in the corridor area of the concerned department. They are also prominently displayed on the Department Notice Board.

3.Soft Copy of Curriculum and Learning Outcomes of Programme and Courses are also uploaded on the website of the college for reference.

4.The importance of the learning outcomes has been communicated to the teachers in the department meetings in the starting of the semesters/Academic year.

5.The students are also made aware of the same through induction programme of the department. At the beginning of a course along with the syllabus, students are made aware of the outcome of the course by the respective course teachers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://vivekanandcollege.in/software/admin/uploaded/naac_content/DOC1658464047308.9.pdf
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to Pt. Ravishankar Shukla University, Raipur. We offered Under Graduate, Post Graduate programs and courses under the Faculty of Commerce,management and computer Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board.

We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly.

Subsequently, the College took care of the attainment to measure thePOs, PSOs and COs and implemented the mechanism as follows:-

1. The institute followed the Academic Calendar of our affiliated university.

2.All the subject teachers maintained Academic Diary in every academic year. .

3. Institute considered Feedback from the Stakeholders for the attainment of PO, PSO and CO.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

256

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://vivekanandcollege.in/software/admin/uploaded/aqar_content/DOC1696575724753.8.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute has created anecosystem for overall development in the academic field by taking initiativesfor thecreation and disseminationof skillfuland updated knowledge. The IQAC submitted a proposal in collaboration with Agrasen Mahavidyalaya for aworkshop in the session 2022-23.

A faculty development program organizedby the college on Blended Learing by the reputed institution Ramanujan College (Madan Mohan Malviya Teaching Learning Centre) inNew Delhi,with the objective of enhancing the academic and skillful environmentamong academiciansof different institutions.

The librarywas digitizedso that students can benefit from e-resources and the efficient faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college has actively served the society during the Corona Virus Pendemic(SARS CoV - 2) with the goals to serve and sensitizing the students, nearby community, as well as the society.

1. **The youth of our college united to work towards creating awareness regarding the COVID- 19 pandemic.**
2. **An extension service, we have extended our support to Covid-19 sufferers in the form of physical and material support.**
3. **As an extensive screening and awareness program for hygiene and health perspectives.**
4. **Special rights have been launched for those who are related to the Nasha Mukti Program.**
5. **An extensive program for a community awareness campaign in gram Tendua was organized.**
6. **Road safety week was organized by the college on dated - 09/12/2022.**
7. **Awareness program regarding girl safety was conducted by the**

college.

8. For mental stiffness college was organized a Yoga Program.
9. National Youth Day(12/01/2023) was celebrated in the college to learn about Vivekananda's various facets of life.
10. On the 12th of May 2023, a Cyber Crime Awareness Program was organized at Gram Tendua. The program aimed to createawareness about cybercrime and its impact on society. The target audience for the program were school children, parents, and senior citizens.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

52

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

4.1Physical Facilities

4.1.1The Institution has adequate infrastructure and physical facilities for teaching- learning. viz.,classrooms, laboratories, computing equipment etc.

Physical Facilities

All the departments of the institution have proper light & ventilation facility with internet connectivity.BuildingofthecollegeconsistsofAdministrativeOffice,Principal's Cabin , library ,Commerce Staff room , Girls Common Room, Boy's common room, IQAC, Computer lab, Department of Commerce, Department of Management, Department of Computer Science, Competitive/ Professional Examinations center, Wi-fi facility is made available to the staff in the Campus , RO filtered water facility is available for teaching , non-teaching staff and students, For security and safety college has fixed up CCTV cameras. The college has a well-furnished library with textbooks, College also has a separate

toilet facility for students and staff.There is ample parking facility for two and four-wheelers of staff members and students and a play ground measuring 48,438 square feet.

Class-Room

The campus has a sufficient number of class rooms equipped with furniture and board facilities for effective teaching-learning supported with a Wi-Fi facility.

Computers:

The computer lab comprises of computer systems with required software.

Library

The Library of the College consist of various books related to syllabus with the facility of e-library

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS ACTIVITIES

1)SportsRoom: -

Sports room consists wooden and steel almirah to store necessary items and equipment's for sports. Registration of students for university, inter college and in house competition is done in sports room.

2)Sports-Hall & Ground: Facility for both indoor and outdoor sports is available in the college in form of Sports Hall (Auditorium) and Ground. The College has a play-groundmeasuring 48,438 sq. ft.

B) CULTURAL ACTIVITIES:

The importance of social and cultural activities is preparing students for real life and strengthening their personal skills. Social/cultural activities not only help students to identify themselves with the college, but also assist students to develop themselves in a desired field and also improve skills such as organizational, presentation, leadership and interpersonal communication. As social and cultural activities are of paramount importance, the college encourages all extra- curricular activities that are both in line with the educational objectives of the institution and meet the needs of the students.

c) YOGA ACTIVITIES:

Yoga activities are performed in an open Auditorium of the ground floor of the college for mental andphysical fitness.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vivekanandcollege.in/software/admin/uploaded/aqar_content/DOC1697772517371.9.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4970091

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

4.2.1 Library is automated using Integrated Library Management System (ILMS)

The Library of the College has good collection of books, periodicalsetc. It provides open access facilities that help easy access as a learning knowledgecenter which is partially automated. The separate library cards are issued to all students for issuingt extbooks,referencebooks,andjournals,Separatecomputersareprovidedto thelibraryusers in e-libraryforsearchingthe books on Online Public Access Catalogue in the library (OPAC). The library is also equipped withDELNET (Developing Library Network) , Itprovides access to online resources such as E-Journals, E-Books.

ILMS SOFTWARE

AUTOMATION

VERSION

YEAR

KOHA

Partially

19.05

2019

Book bank-

The library of the institute maintainself-help book scheme which provides textbooks to needy students.

JOURNALS-

The national journals are arranged separately.

E-Library -

ThereisaseparateE-Librarysectionfore-resourcesEquippedwithDELNETwhichcanbeaccessedbythe following

Web Address: -http://www.delnet.in

Membership number:IM-8697.

Q.R. Code scanner- ThecollegehasthefacilityofaccessingthevariousWebsitesofE-resourcesthroughtheQ.R.codescanner are located in college.

NDL: - All the faculty members are registered with NDL

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://vivekanandcollege.in/software/admin/uploaded/aqar_content/DOC1697772485803.4.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**D. Any 1 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

48389

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities including Wi-Fi

The college has well-developed IT facilities including Wi-Fi, and an Adequate number of computers withprinters, scanners, andinternet connectivity in the office, examination section,

computer lab, library, andwithin the required areas of campus.

Computer Lab

Computer Lab is equipped with computers licensed with O.S and MS officesoftware.

Monitors

We have TFT/LED monitors thatare compact, eco-friendly, and do not generate any harmful radiations.

Library

College Library in the campus has been upgraded from manual working to partial Automation by theinstallation of KOHA software version 19.05.Library is also equipped with a Wi-Fi facility to accessrequired e-resources

E-library

E-library is equipped with an internet facility for students to access the information required to enhancelearning skills. QR code scanner is available at various locations of college which can be used to access e-resources like NDL and E-PG Pathshala, Subscription to DELNET has been made to access various E-resourcessuch as E-books, E-journals.

Academics

College is equipped with IT facilities at different locations which are updated on regular basis for smoothfunctioningofvariousactivitiesofthecollege.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

57

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**D. 10 - 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1221145

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Systems and procedure of Maintenance of physical facilities -

TheinstitutehasasystematicmechanismforthemaintenanceofPhysicalfacilities,Infrastructurefacilitiesare duly maintained and the decisions regarding purchase and maintenance are taken by the purchasingcommittee of the college by inviting quotations. Repairingandrenovationofinfrastructurefacilitiesarecarriedout

asperrequirement.The collegehas its own canteen which provides good quality packaged food items.

Water harvesting: -

Water harvesting facility is available in the institution.

Class Rooms

Class rooms, seminar hall, computer lab, staff rooms, library, corridors and washrooms are kept clean and hygienic.

Computer Lab

The PCs and other hardware are cleaned on a daily basis. All the equipment is regularly monitored andinspected before the commencement of the practical classes and examinations. Maintenance of all thesystems is carried out regularly.

Library

library is substantially computerized and uses KOHA software version 19.05. Library

is updated with new books as per revised syllabus and cleanliness is maintained.

Sports Amenities

Sports facilities are under the supervision of sports officer.

Web-Site

The official website of the college is regularly updated with all the upcoming events

Related to academics, sports and cultural.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vivekanandcollege.in/software/admin/uploaded/aqar_content/DOC1697772351170.1.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

82

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

05

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to Institutional website	https://vivekanandcollege.in/software/admin/uploaded/aqar_content/DOC1697266551177.4.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

109

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

109

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

01

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Union is an amalgam of diverse students, bringing to table a unique perspective and opinions on ways to bridge the gap between the administration and the students. Utilization of the support and ideas of the students is the vital requirement for the prosperity of the institute.

Formation of Student Union – The college has an active student council. It is a group of elected or nominated students comprising of President, Vice President, Secretary, joint secretary and class representative of different streams.

Activities of Students Union –

The Student Union is mentored by Union In charge. It is a central body which monitors the academic, co-curricular, cultural events and all the other events organized in and around the college campus.

One day camp was organized by Vivekanand Mahavidyalayawith Aadarsh Group and the purpose of this camp was to provide needful documents like Aadhaar,Passport,PAN to students.

Union addresses the problem pertaining to classroom, infrastructure, library, food, water, hygiene, etc. and subsequently bring the details to the notice of 'Students Grievances Redressal Committee'

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has proactive Alumni Association registered in January 2020Registration No 122202031993Dated 04/01/2020

The Alumni Association of College offers extensive support to students and offers a platform which facilitates better opportunities for growth and holistic development of the students by enhancing their skills set through means of interactive sessions and activities conducted around the year.

Alumni Association has invited successful alumni from various fields. Alumni shared their expertise on key development areas such as career growth, job opportunities, skill development, social work and several other topics.

Alumni Contribution during the year 2022-23:

1. **Alumni of this college has donated Sanitizer and Mask.**
2. **They donated Flower Pots, Wall Clocks, Dustbin for Classrooms, Books for College Library.**

Every year students take lead in all possible ways to make alumni association of the college more robust and efficient.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college has well-defined governance and structured mechanisms to meet institutional vision and mission

Vision

To become a centre of excellence for providing quality education to students to become morally upright professionally successful and responsible citizens of society

Mission

Along with the vision to provide education to students of all sections of society, the mission is

- **To utilise the resources to develop infrastructure and enhance the quality of education**
- **To provide ambience for the teaching-learning process**

- To empower and support the students from all sections of the society by educating them
- To develop leadership quality and entrepreneurial skills among students
- To provide opportunities and create an environment with different academic cultural and social activities for the overall development of the student
- To extend the services of our students and faculties for betterment of the society
- Better future for students through value-based educationenhance students' overall personality

The institution is carried out with leadership support and coordination of all its constituents

1 Management

2 Governing body

3 Staff council

4 Purchase and Other Committees

With a defined organisational structure and optimum effective implementation college materialises the vision and mission of the institute

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All the activities and policies related to academics follow the guidelines of Pandit RaviShankar Shukla University and Kusha Bhau Thackeray University. Admission process, Examinations etc. All these matters are conducted as per the affiliation rules of the respective University.

Management is a deriving force of the college. All the activities related to administration and other Allied areas are planned and approved by management based on the policies and current needs

after discussions with different committees and Faculty members .

The governing body has an administrative power GB guides the implementation and strategic plans adopted by the college

Principal forms various staff committees for supervision, Execution and conduction of various academic and non-academic college activities

All the Teaching and Non-Teaching as a member of different committees are being allotted tasks and assigned different types of work.

The committee discuss and finalises in accordance with the schedule received from the affiliating Universityincluding the following:

- Reopening of the college and induction program for commencement of the session
- Faculty Development Program
- Seminar
- Other Programs
- IQAC meetings and programs
- Formation of different committees / Cell
- Committee for model exam and Annual examination

Celebrating important days and events are decided with participative governance And decentralisation

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plan was prepared as per future requirements. We prepared a need-based plan based on admission and the strength of the college like allotment of sections, classrooms and other amenities and facilities etc .

We have introduced a new course BAJMC affiliated to kusha bhau Thackeray university on year 2021and also applied for two new

couses from the same university namely MSW (MASTER OF SOCIAL WORKAnd PG DIPLOMA IN GRAPHICS AND ANIMATION as on dated 24 JULY 2023.

And also Applied for NCC.

Through participative management, the faculty members are involved in many decision-making bodies of the institution.

The committees, sub committees were given decision-making and financial liberty to carry out the plan after consultation with principal.

One such example is our admission process in which the college counselling , admission ,verification committee and hod's decide to give admission against the available seats after filling of online forms and obtaining approval of university.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Vivekanand Mahavidyalaya serves under the ages of Durga educational society's management as a motivational force and decision-making body.

The governing body is the link between the management and the institutional that ensures all the necessary infrastructure and other development activities. The representatives of affiliating university and principal as an ex-office secretary holds the administrative position.

Staff council consist of principal , all hod's and faculties are the member of staff council they plan and approve academic and cultural activities and their executions.

The administrative office along with principal prepare annual budget and takes approval from governing body and also moniter the funds.

All the Teaching and Non - Teaching Staff along with Class four staff works within this framework.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://vivekanandcollege.in
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and non-teaching staff are the backbones of any educational institution and effective welfare measures for teaching and non-teaching staff are essential for their well-being, motivation and job satisfaction.

By implementing health and safety measures or providing opportunities for personnel development supporting work-life balance , providing financial support establishing grievances readdressmechanisms and women grievances cell we create a

supportive and inclusive work culture .

Some of our effective welfare measures are

- Financial support for attending seminar / conference /FDP / publication of research paper.
- Duty leaves to staff members to attain various academic programs.
- Casual land medical leave are given to Staff.
- Faculties are encouraged to attend seminars and conferences.
- Non-monitory incentive to staff members for completion of Ph.D. and additional achievement.
- Faculty enhancement programs are arranged to motivate and educate teaching and non-teachingstaff and to upgrade their knowledge.
- Employees are registered in ESIC and get benefits as per rules.
- College gives advance to the staff under inevitable circumstancesthrough Society.
- Accommodation facilities are provided for grade 4th employees.
- First Aid facility ,Grievance Redresscell , Parking facility ,Internet facility Employee Provident Fund for teaching and non-teaching staff, Rest/sick Room.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

18

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each employee is assessed and valued after the completion of one year of service with the sole objective of identifying the potential and other aspects related to the skill that can eventually lead to the progressed growth of an employee.

An employee's job performance and overall contribution to the college in which we evaluate an employee's skill, achievement, and growth or lack thereof. It provides adequate feedback towards more effective working and future job assignments.

The college undertakes a wide range of activities besides academics for which faculty members are assigned additional duties and responsibilities which are sometimes official and sometimes voluntary and the institute accords weight-agefor these contributions and the institute recognizesthe efforts and gives non-monetaryrewards and awards to faculty members.

Outcome: Performance-based appraisal helps in identifying the potential area of faculty and staff. Through this, each faculty becomes aware of areas of improvement, and accordingly, improvement takes place.

Decision: Based on the performance of faculty observed by authorities non-monetary and other benefits are given to faculty members they are also been felicitated for their achievements awards and honorsare given to achievers.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Vivekanand Mahavidyalaya implements several strategies for the mobilization of funds and optimum utilization of resources these strategies are aimed at ensuring financial stability and optimum use of resources. Student fee is the revenue source of the college. we implement effective financial planning and budgeting procedures that include regular review of expenditure

Prioritizing expenses and adopting cost-saving

measures without compromising the quality.

A verification committee had been formed for verifying various assets and materials of the college, sports kits & materials, library, and many other educational and institutional assets of the college. Reports are being submitted to the principal and after discussion and approval, the compliances Met

The college assesses the utilization of funds given for various seminars, FDP, and other academic and cultural activities related to college and the overall development of the institute.

Vivekanand Mahavidyalaya hasit owninternal verification system and an external audit system Mr. C.P Bhatia and co. Raipur is appointed for financial audit.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

An accountable system is followed to mobilize the fund and optimal utilization of the resources.

Principalof the college prepares the budgetwith the committee and after the oral consent of the management it is approved and sanctionedfunds are allocated for different expenditures the major heads of the budget allocation are :-

1. Maintenance
2. Upgradation of labs
3. Upgradation of college facilities
4. Upgradation of library
5. Seminar , webinar and other academic activity
6. Amalgamated funds for miscellaneous expenditure

And on the basis of that budget, the funds were mobilised to meet the yearly goal. The budget is disbursed as per the planning and need of the hour.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC the advisory and evaluative body works aiming towards the enhancement of quality in the institution. IQAC has implemented and introduced many programs successfully and promotes a quality culture in the overall activities of the college

Following are the measures

- Continuous feedback system and analysis for quality assurance
- Planning preparation execution and monitoring
- signing of mou's
- Conducting IQAC cell meeting
- Keeping minutes of meetings etc

Two such activities are

1 :- Faculty empowerment programme: IQAC Conducted research-oriented programs for Teachers and students.

An FDP was organised in collaboration with Ramanujan College New Delhi, by signing An MOU A one-week FDP on "blended learning concepts and tools" From 5th December to 11th December 2022

2 :- A Session on health and hygiene for females along with Vishakha guidelines.

A comprehensive programme was organised for girls students focusing on Women's safety Health and hygiene to empower and educate girls about safety and well-being, it covered the topics like self-defence , potential risks , emergency helplines ,andto maintain optimal health and lifestyle. vishakha guidelines which are related to harassment at the workplace and Educational institutes. The session was about increasing awareness about their rights and complaint mechanism.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Vivekanand Mahavidyalaya reviews its teaching-learning process methodologies and learning outcomes at periodic intervals through IQAC set-up

The following measures are taken to review the teaching-learning process

- Preparation and following of academic calendar
- Ensuring timely completion of syllabus
- Maintaining teachers' daily teaching plan
- Conducting doubt class to Improve student's result
- Conducting class test surprise tests and pre-university
- Feedback is collected and analysis from students andteachers in both online and offline.
- Initiating programs forprofessional development for both teaching and non-teaching staff
- Conducting seminar webinars and add-on courses
- Use of different methodologiesand tools of teaching to enhance the teaching-learning experience

Title: Skill Development Program on CorelDraw for Students

A skill development program on CorelDrawfor students aiming to enhance their creative abilities and equip them with practical knowledge in graphic design, was conducted as an add on course

CorelDraw, a graphic design software, offers diverse tools to create stunning visual content

Outcome

A skill development program on CorelDrawprovides students with a comprehensive foundation in graphic design, empowering them to create visually appealing content ,by equipping students with practical knowledge and enhancing their creative abilities, this program prepared them for future professional opportunities in the dynamic world

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://vivekanandcollege.in/software/admin/uploaded/aqar_content/DOC1703313683644.9.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Co-curricular Inclusions

1. **Women's Grievance cell, Anti – Ragging Cell, Discipline committee etc. are formed.**
2. **Gender sensitization programs are organized by Women's Grievance Cell from time to time.**
3. **A session on Women's personal hygiene and importance of balanced diet was conducted by the Women's Grievance cell. This session also raised awareness among the girl students**

about the nutritious diet for better physical and mental health.

Women's facilities on campus

1. Safety and security

1. Campus security is ensured by installation of CCTV Cameras.
2. Women's Grievance Cell organised a program where girl students were made aware about various safety measures available in college.
3. An informatory session on Vishakha Guidelines was conducted for girl students.

1. Counselling

1. A program was organised by fledge institution of aviation and hospitality.
2. This aviation seminar helped to build awareness and discuss on scope and opportunity this career can offer.

1. Common room

1. The college has provided separate common room for Boys and Girls with necessary facilities.
2. Proper lighting and fan facility is available in common room.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://vivekanandcollege.in/software/admin/uploaded/aqar_content/DOC1702959589957.7.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

There are two pits in the ground which are used for dumping solid waste .As one pit is filled it is left for natural decomposition process .Till the time the waste gets converted into manure the other pit is used for Dumping the waste .Manure so prepared is usedin the college garden and distributed in the local community as per need.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	**D. Any 1of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment	D. Any 1 of the above

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has incorporated an inclusive environment into its institutional culture. The college is committed to provide an environment where spirit of oneness is nurtured among students of diverse backgrounds.

1. Each student is given equal opportunity to participate in academic as well as cultural and sports activities throughout the year.
2. Various commemorative days like Republic day, Independence day are celebrated to stimulate the feeling of oneness.
3. Various cultural as well as religious festivals like Basant panchami, Holi and guru purnima is celebrated and various competitions reflecting the importance and essence of festivals are conducted as per suggestions given by students from time to time.
4. Code of conduct for all the students is same irrespective of the diversity in their backgrounds which is apprised to them at the time of admission.
5. The various committees like Grievance redressal cell, discipline committee, anti ragging cell ensure equality and inclusiveness in the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. **Under systematic voter's education and electoral participation program a quiz was organised to make students aware about voting rights and procedures.**
2. **A session on annual budget named "Budget pe charcha" was also organized by commerce department.**
3. **Engagement with local community inculcates feeling of giving back to the society and also serving them.(Tendua gram activities)**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>https://vivekanandcollege.in/software/admin/uploaded/aqar_content/DOC1702959630577.7.pdf</u>
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. On 21st June every year on the occasion of international yoga day our college observed yoga day.
2. As a part of Van Mahotsav week a plant donation and exchange program was organised by our college on 18th July 2022.
3. This year 15th August was celebrated under the flagship program Azadi ka Amrit Mahotsav and was celebrated in our college from 13th August to 15th August 22.
4. On 13th August 22 a patriotic song program was organised named "Azadi ke Swar". The second event on 14th August was "Atulya Bharat" a quiz competition on facts about incredible India.
5. On 15th August the final event was celebrated as a Cultural Event in which flag hoisting was done in the campus in the presence of students and staff members.
6. On 14th September 2022 our college organized an essay writing and poster making competition for celebrating the Hindi Diwas.
7. On second October 2022 our college celebrated Mahatma Gandhi Jayanti.
8. On 5th November 2022 an essay writing competition was organised by our college on the topic "A tribute to Sardar Vallabh Bhai Patel" to commemorate his birth anniversary.
9. On 12th January 2023 a group Rangoli competition was organised for commemorating birth anniversary of Swami Vivekananda.
10. On 26 January 2023 a short cultural program was organised to celebrate Republic Day.
11. On 27th January 2023 Basant Panchami was celebrated in the college campus in which Pooja was followed by a bhajan program organised by the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	[View File]()
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I

Title : Community outreach with special reference to "GAU SEWA".

Objectives

1. To create awareness about the importance of conservation and protection of cows.
2. To contribute in fodder of cows in Gaushalas.
3. Awareness ofmedicinal qualities of cow products.

- Context

This initiative will help in imparting education, awareness, action regarding cow conservation.

Practice

1. Visits to gaushalas
2. Collection of chapattis distribution to nearby gaushalas.
3. Information aboutcow products and its use.

Challenges:

1. Lack of adequate funds and response from gaushala.
2. Facing difficulty inencouragingstudents.

Evidence of success

1. Increasing participation of students.
2. More sensitivity towards cow protection.

- Title : "HERBAL GARDEN"

  Objectives :

- To encourage and create awareness about herbal plants.
- To cultivate habit of using herbs in daily diet.

- Context:

  An initiative to promote use of medicinal plants.

  Challenges:

- Maintaining healthy plants.

- Practice

  A small herbal garden withwell labeled namesfor easy identification. Being a Commerce, Management and Computer courses college this is unique and an added benefit in terms of exposure.

  Evidence of success

- Enthusiasm of students is real motivation for this initiative.
- Encourage students to suggest ideas about herbal garden

- Problems encountered

- Providing the right amount of light and humidity to plant.
- Ensuring proper drainage.

File Description	Documents
Best practices in the Institutional website	https://vivekanandcollege.in/software/admin/uploaded/aqar_content/DOC1702959676596.6.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Community development activities (Gram Tendua)

"Beti padhao, desh aage badhao"

- The girls were given notebooks, pen and biscuits to appreciate them and motivate the parents of girls who are not educating to enroll them for school education.

Awareness campaign of Booster Dose Covid-19 Vaccine.

- The program aimed at educating the residents of Gram Tendua about the benefits of the booster dose.Cyber

Crime Awareness Program

- Information regarding password protection, social media safety, safe online shopping was shared and demostrated.

Health and hygiene awareness program

- This program created awareness about anemia in women and girls and people were also made understand about basic hygiene and daily healthy routine.

Purify water naturally awareness program.

- The program created awareness with the help of poster and discussion on purifying water with natural measureswas also demonstrated.

Clean village awareness program.

- The people were made aware about clean village and proper garbage disposal mechanism and staff members also used bleaching powder as a demonstration of cleanliness.

Yoga and meditation session

1. A weekly session on meditation and yoga was introduced to create awareness about benefits of yoga and meditation in daily life.
2. Sessions are conducted by experts in the field.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

7.3.2 Plan of action for the next academic year.

1. To conduct academic and administrative audit.
2. To conduct Energy-Green-Environment Audit by accredited agencies.
3. To visit organisation which are manufacturing various articles from cow dung.
4. To enhance best practice activities of the college.
5. To promote gender equity programs.
6. To conduct more career counselling events.
7. To visit nearby villages for awareness campaigns.
8. To conduct more programs on green initiatives.
9. To encourage students to submit plants as a part of their EVS annual project.