



DURGA EDUCATION SOCIETY'S

VIVEKANAND MAHAVIDYALAYA

A Premier Institution For Quality Education of Commerce & Information Technology

K.K. Road, Moudhapara, Raipur - 492001(C.G.) Ph.No. 0771-2887918



Date: _____

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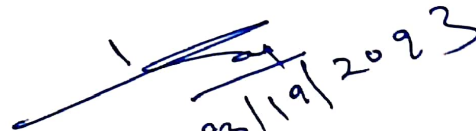
CODE OF CONDUCT

CODE OF CONDUCT FOR PRINCIPAL:

1. The Principal shall be the academic head and chief executive officer of the college.
2. The Principal shall be responsible for (as per the control of the governing body)
 - a) The management of college library and canteen.
 - b) He Shall maintain the accounts, keep the custody of the record of the college, correspondence of college and execution of the decisions of the governing body.
3. The Principal shall encounter all the gender sensitivity measures on priority basis.
4. He can take disciplinary action against the employees and students.
5. The Principal should not be biased among employees on the basis of gender, caste, creed and religion.
6. The Principal shall lead the institution with transparent mechanism.

CODE OF CONDUCT FOR FACULTY AND OTHER EMPLOYEES (CLASS III AND IV):

1. The duties and accountability of faculty and staff/employee shall be:
 - a) Discharge his/her duties efficiently and diligently as per the rules and regulations of institution.
 - b) He/ She shall give prior information and take permission before any casual leave, in case of medical reasons medical certificate shall be submitted to the college within a week.
 - c) He/ She shall not engage or participate in any anti- social activities which may disturb harmony in the society.
 - d) He/ She shall not participate in any political movement which may adversely affect the discipline and general working of college.


9/11/2023
DR. MANOJ MISHRA
Principal
Vivekanand Mahavidyalaya
RAIPUR (C.G.)

